

23 January 2020

Dear Parents/Carers



### Parent Consultation Times – Year 4

Parent consultations will be held during the week commencing 10 February 2020.

I have appointments available on

- Monday 10 February between 3.10pm – 5.30pm
- Tuesday 11 February between 11.00am – 12noon
- Tuesday 11 February between 3.10pm – 5.00pm

It is important that I am able to meet with you to talk about your child's progress, their targets and how we can work together to ensure they do their very best.

In order that I can try to arrange a time that suits you best, please complete and return the form below to me by Friday 31 January. Your appointment time will then be sent home with your child on Wednesday 5 February. I will do my best to ensure your appointment is on the date requested and as close as possible to your preferred time.

Any parent/carers who does not return the reply slip below will be allocated a date and time. If you are unable to attend your appointment please come and speak with me so that I can make alternative arrangements. It is essential that I share information with you about your child.

Kind regards

Mr Carr

Year 4 Class Teacher

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### PARENT/CARER CONSULTATIONS – Spring Term 2020 – YEAR 4

Child's Name (please print): .....

Name and year groups of brothers and sisters in school:

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Please tick times you would be available:

Monday 10 February 3.10pm – 3.30pm	<input type="checkbox"/>	Tuesday 11 February 11.00am – 11.30am	<input type="checkbox"/>
Monday 10 February 3.30pm – 4.00pm	<input type="checkbox"/>	Tuesday 11 February 11.30am – 12noon	<input type="checkbox"/>
Monday 10 February 4.00pm – 4.30pm	<input type="checkbox"/>	Tuesday 11 February 3.10pm – 3.30pm	<input type="checkbox"/>
Monday 10 February 4.30pm – 5.00pm	<input type="checkbox"/>	Tuesday 11 February 3.30pm – 4.00pm	<input type="checkbox"/>
Monday 10 February 5.00pm – 5.30pm	<input type="checkbox"/>	Tuesday 11 February 4.00pm – 4.30pm	<input type="checkbox"/>
		Tuesday 11 February 4.30pm – 5.00pm	<input type="checkbox"/>

**Please return this reply slip to the class teacher by Friday 31 January, thank you.**