

Specific Risk Assessment: Staff Communal Space CFS

Key Issue	How it will work	Measures to Implement	Risk Assessment
School Staff to adhere to social distancing measures as much as possible during communal times	<p>In order to continue to provide a safe social area for staff to take breaks and have lunch in a social manner and the help maintain positive relationships and mental health, Staff will continue to use the staff room at breaks and lunch time.</p> <p>Staff should be mindful and aware of other staff members and their personal space when using communal areas such as the staff room.</p>	<p>Access to staffroom for kettle/fridge etc remains the same.</p> <p>Staff to be aware of others accessing the staff room space at the same time and avoid congregating here.</p>	<p>Staff communal area to remain in staff room</p> <p>No gathering in close groups in the staff room space – all staff to maintain social distancing when occupying the staff room space with others</p>
Staff to take collective responsibility to sanitise wipeable areas such as tables after use	<p>If staff are using table space in the staff room, they should wipe down with sanitiser after use</p>	<p>Sanitiser available for staff use.</p>	<p>Staff communal area is regularly cleaned and staff take collective responsibility for this</p>
Staff to use own sealed mug/cup for hot drinks and all staff responsible for washing/cleaning own cups and cutlery /crockery etc.	<p>All staff who wish to make and consume hot drinks in school to bring their own personal sealable mug/cup which is to remain with the staff member.</p> <p>All staff to take responsibility for washing any cutlery/crockery and putting away.</p>	<p>Staff responsible for their own cup/mug and will not leave these in communal areas.</p> <p>Staff will wash and put away any school cutlery/crockery after use.</p>	<p>Cutlery and crockery is de-cluttered and minimal allowing for more thorough cleaning to take place more easily</p>