Dear Parents and Carers 10 December 2015

It's A Cracker - Christmas Show Information - Years 1-4

This is a long letter but it does contain important information about tickets and arrangements for both the children and those coming to watch the shows so please take time to read it carefully. Should you have any questions or queries please contact the school office.

Tickets

Tickets for the Christmas show performances will be sent home with your child today (Thursday 10 December). Please check book bags! Please also check your ticket allocation carefully and contact the school office immediately if the tickets are not what you requested. Tickets and seats are numbered – please remember to bring your ticket to the show and match it with the seat number.

Requests for Additional Tickets

We have managed to give the majority of parents and carers the additional tickets they requested – we have given priority to Year 4 as it will be their last Christmas show. However, there were a small number of requests for additional 6.00pm tickets that we have been unable to fulfil.

Where we have been able to allocate additional tickets, it has not always been possible to allocate the additional seat to be alongside the two seats initially allocated to you. We hope that you will agree that what is most important is where we have been able to allocate additional seats other family members will be able to come along to watch and enjoy the show even if not sat with you.

Tickets still available

We still have tickets available for the following performances. If you would like additional tickets for these shows please contact the school office.

- dress rehearsal at 9.30am on Monday 14 December
- 1.30pm performance on Wednesday 16 December

Ticket returns

If you have been allocated a ticket for the 6.00pm KS1 and KS2 show and you no longer require it, please return the ticket to the office as we will be able to reallocate it.

Collection and Drop Off Arrangements for Children and Door Opening Times for parents/carers to take their seat

Years 1-4 – It's A Cracker			
Date and Time of Show	Children - Drop Off Arrangements	Children - Collection Arrangements	*Parents/Carers - doors open to take your seats
Dress Rehearsal 14 December 9.30am	Usual routine/drop off time.	Usual routine/collection time.	Please enter school via the office from 9.15am
16 December 1.30pm	Not applicable – children will already be in school!	Parents/carers can take their child home at the end of the show. If you also have a child in Reception you can collect them at the same time. For those not attending the afternoon show, children can be collected at the usual time of 3.00pm.	Please enter school via the office from 1.15pm.
16 December 6.00pm	Children to be brought to the playground for 5.45pm. Teachers will collect the children from the playground. Teachers will not be available to take charge of the children prior to 5.45pm. Please do not bring children into school via the office.	This is a busy time around school. Teachers will take the children back to their classroom. You will then be asked to collect them from classrooms.	Please enter school via the office from 5.45pm.

^{*}Parents and Carers - doors open to take your seats — please help us by not arriving any earlier than the time stated above.

We are very much looking forward to welcoming you into school for what is always a highlight of the school year.

Miss Jennifer Ainsley Head Teacher

Please remember to bring your ticket to the show!