

27 May 2016

Dear Parents and Carers

**School Meals – second half of summer term 2016 (6 June to 19 July 2016) - Nursery, Year 3 and Year 4**

Thank you to all the parents and carers who have paid and continue to pay on time for school meals. Not only does it help with balancing our school meal registers each week it also saves valuable office time in chasing arrears.

The cost for school meals for the second half of the summer term 2016 is as follows:



<b>Nursery x 32 days</b>	<b>£67.20</b> (this includes lunch on 5 July when the children will spend the morning with their Reception class);
<b>Year 3 x 31 days</b>	<b>£65.10</b> (the children will be out of school on a visit during the second half of the summer term – details to follow)
<b>Year 4 x 29 days</b>	<b>£60.90</b> (the children will be out of school on 3 days during the second half of the summer term – including transfer day on 5 July – further information to follow re other visits/activities)

***Debits and Credits - Please check your child's book bag on Friday 27 May - if there is a credit or debit on their school meals account, you will have a note detailing how much you need to subtract/add to the amount shown above to balance your child's account.***

**Payment** - Parents/carers can choose to pay for the cost of the full half term or to pay on a weekly basis. Cheques should be made payable to NCC. Please write your child's name and year group on the back of your cheque. If you are paying by cash, please place money in an envelope clearly marked with your child's name, class and 'school meals'.

Please note, if your child's school meals account is in arrears by more than two weeks, we will ask you to provide them with a packed lunch until payment is received. If you need any information about payment details/amounts due please contact Mrs Shevlin who will be very happy to help. If you are having any difficulty in paying for school meals or any other school activities please arrange to speak with me so we can work together to manage payments.

**Menus** - If you would like to see what the children are having for school lunch, menus are posted on the school website – *Information/School Meals/Menus*.

**Free School Meals** - If you think your child may be entitled to Free School Meals, you can apply for this benefit online [www.northumberland.gov.uk/fsm](http://www.northumberland.gov.uk/fsm), over the telephone on FSM 01670 623592 or by completing a paper application form which is available from our school office or FSM office, Wansbeck Square, Ashington, NE63 9XL or email [FSM@northumberland.gov.uk](mailto:FSM@northumberland.gov.uk). To be eligible for FSM you need to be in one of the following categories:

**To be eligible for help you need to be in one of the following categories:**

- Income Support
- income-based Jobseekers Allowance
- income-related Employment and Support Allowance
- support under Part VI of the Immigration and Asylum Act 1999
- the guaranteed element of State Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit

Yours sincerely

Miss J Ainsley  
Head Teacher