



# Welcome To Nursery

## 2016-17



## WELCOME

*Corbridge Church of England First School is a small school with a big heart and a passion for its community. We all pride ourselves on acting with dignity and integrity. We speak the truth kindly and this makes us strong. We know every child personally and value them as individuals. We believe that every child is capable of great success and work hard with them every day to achieve their personal best. We empower them to be whatever they want to be and give them the self-confidence to know that they can achieve this. We are blessed with a team of dedicated staff who are committed to providing the very best for our children.*

*With God's guidance we all strive every day to be*

*'the best that we can be'.*

*We hope that both you and your child will enjoy being a special part of the Corbridge First School family as we embark on their exciting Nursery year.*



Miss J Ainsley  
Head Teacher

<p>All staff are always happy to help and if you have any worries, problems or even good news for us... please get in touch.</p>
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## Staff

<b>Nursery Teacher</b>	Mrs Armstrong
<b>Early Years Foundation Stage Leader</b>	Mrs Burton
<b>Teaching Assistant</b>	Mrs Forsyth
<b>Head Teacher</b>	Miss Ainsley
<b>Special Educational Needs Co-ordinator (SENCo)</b>	Miss Storey
<b>Office Manager</b>	Mrs Shevlin

## School Contact Details

<b>Address</b>	Corbridge C of E First School St Helen's Lane Corbridge Northumberland NE45 5JQ
<b>Telephone</b>	01434 632534
<b>Fax</b>	01434 634568
<b>Email</b>	<a href="mailto:admin@corbridgefirst.northumberland.sch.uk">admin@corbridgefirst.northumberland.sch.uk</a>
<b>Website</b>	<a href="http://www.corbridgefirst.northumberland.sch.uk">www.corbridgefirst.northumberland.sch.uk</a>

# Nursery Admissions Policy

Our Nursery has places for 26 children. Admission forms are available from the school office. We take registrations for nursery places from the September prior to when children are due to start. Priority will be given to those who meet the following criteria:

- Children who are in the care of the Local Authority
- Children living within the school's catchment area
- Children with older brothers and sisters who already attend Corbridge C of E First School
- Children who have special educational needs who have been referred by a health visitor, Social Services or other relevant professionals
- Those who request admission on other educational grounds.

This policy is open to review annually and operates at the Head Teacher's discretion.

The tie-breaker, when there are more children meeting the above criteria than there are places available, will be the date when the application was received.

Children will begin nursery in the academic year in which they are four. We offer five morning sessions in order to effectively cover the seven areas of learning in the Early Years Curriculum.

## Equal Opportunities


We are committed to ensuring equality of opportunity for all pupils, providing an environment and education which does not discriminate on any grounds, valuing each child as an individual with equal rights.



# A Day in Nursery

<b>8:50am</b>	Teachers are available to talk to parents.
<b>8:55am</b>	Please bring your child into Nursery and help them self-register. Your child will either be in the Red Team or the Blue Team and will be allocated a key worker. Nursery staff work as a team and therefore you can talk to any member of staff with confidence.
If children are late and the gates are locked parents must take the children to the office to ensure they have a mark in the register. Office staff will bring the children down to the classroom.	
<b>9:00am</b>	The children are registered. The morning sessions consist of a range of teaching sessions, group activities, one to one teaching and child initiated learning. We have a wonderful sized indoor and outdoor provision and the children have many opportunities to flourish.



<b>Snack Time</b>	Fruit and milk are provided for the children free of charge in Nursery.
<b>Lunch</b> <b>11:30am</b> 	The children eat as a class in the school hall. Most children enjoy one of the school's excellent lunches. Children will be supported to ensure they are confident at lunchtime as well as in the classroom environment. If your child brings a packed lunch to school please ensure it provides them with a healthy balanced lunch. We are a NUT FREE zone so please support us by ensuring your child's packed lunch or snacks are 'nut free'.
<b>12:00pm</b>	One member of staff will open the door and another will remain with the children. The children will be dismissed to known adults.



School Admission and Going Home Arrangement forms will be shared with parents during the welcome meeting. These will show vital information including adults who can collect the children. If there is ever a change in information or routines we ask that you keep staff informed to avoid any confusion.

# Nursery Curriculum

Our nursery and reception classes are part of a key stage in education known as The Early Years Foundation Stage.

The carefully planned broad and balanced curriculum incorporates the following areas of learning:

## The Prime Areas:

- ❖ Personal, Social and Emotional Development
- ❖ Communication and Language
- ❖ Physical Development

## The Specific Areas:

- ❖ Literacy
- ❖ Mathematics
- ❖ Understanding of the World
- ❖ Expressive Arts and Design



Within each area of learning there are a set of Early Learning Goals which the children work towards during their time in the Foundation Stage. We build up a profile of how each child is progressing towards these and use this record as a basis for planning appropriate activities to meet the needs of individuals.

When planning activities we will also take into account the ***learning characteristics*** of your child:

- playing and exploring
- active learning
- creating and thinking critically

## Links with Home

We want you to be part of the learning journey of your child and so key workers will help to develop the relationship between home and nursery. There will be plenty of opportunities for us to share information about your child during the year.

You are also welcome to arrange an appointment with a member of staff should you wish. We hold three formal parent teacher sessions each year, in October and March, and after you receive a written report regarding your child's progress in July.



We use an online learning journal called Tapestry to share your child's progress and invite you to make contributions. Your input is valued.

## Promoting Good Behaviour

Our nursery promotes and encourages good behaviour using praise and positive reinforcement. We are very successful at this and strive to create an atmosphere of respect where all children feel safe and secure. On occasions when a child is making bad choices repeatedly, parents/carers will be informed and we will work together to rectify the situation – through the promotion of the:

### CALM SCHOOL CODE

SPEAK NICELY

LISTEN CAREFULLY

ACT KINDLY

MOVE CALMLY



## Parental Help

One of our key priorities is always ensuring children are safe in school. If parents would like to volunteer to work regularly in school we will ensure they are checked through the Disclosure and Barring Service (DBS).

We hold special days where you will be invited to come into nursery to work alongside your child. The parent feedback has always expressed that these events are great experiences.

If you would like to volunteer some of your time regularly we generally do not advocate parents being in the same classroom as their children. If you would like to find out more about volunteering in the school please do not hesitate to ask.

## Educational Visits

We love to get out and about on visits to support the children's learning.

Such visits are all the more successful if parents/carers come too! We would always inform you in writing of any trips seeking your permission. A contribution towards any cost involved is normally necessary to ensure the visit can go ahead.

Occasionally we enjoy local walks in the village and may not seek extra written permission as our consent form for short local walks and visits covers this eventuality.



## Toys

Children are not encouraged to bring any toys from home. Broken or lost toys can cause heartache and the school cannot be held responsible for any damage or loss.



## Outdoor Play

We are very lucky to have a well resourced outdoor area which the children have access to at every session.

We provide a splash suit for each child to wear in wet weather.



Could we ask that you leave a pair of named wellingtons at nursery as we really enjoy squelching in mud and splashing through puddles! Having wellies in school daily means we are never prevented from accessing the outdoors.



In hot weather, please don't forget to apply your child's sun cream before they come into nursery and ensure they have a named sunhat. It is also helpful if children can bring a labelled water bottle to nursery so they can access water throughout the day in their own clean bottle.

## Accidents

Minor cuts and grazes will be dealt with in the nursery and parents will be informed. An emergency contact number is ESSENTIAL. Please ensure that our records are kept up to date. In the event of an accident you will be informed immediately where possible. If we are unable to contact you and a hospital visit is necessary a member of staff will take your child to Hexham General Hospital.

## Jewellery

For health and safety reasons please do not send children to nursery wearing any jewellery.

## Sweets

Sweets are not allowed at nursery. If you would like to celebrate your child's birthday with the other children in nursery, then a birthday cake to share would make a lovely treat.

## Things you can do to help

- Someone must always be there, on time, at the end of a session to collect your child. It can be very distressing to be left after all your friends have gone home!
- Always let staff know if someone other than yourself is going to collect your child. Kindly write a reminder on the white board as you enter nursery. Remember to tell your child too!
- Always sign your child out at the end of the session.
- Please check the box above your child's peg at the end of each session - in addition to Parentmail we use this as our postal system to pass on letters etc.
- Please make sure your child is suitably dressed wearing a school polo shirt and jumper/cardigan. We encourage independence so please help by ensuring the children are in clothes easy to manage when going to the toilet e.g. easy fasteners etc. Aprons are worn for painting and creative activities but accidents can, and do, still happen.
- Please provide your child with a spare set of clothes in a bag which can be kept on your child's coat peg.
- Please inform us if your child has any difficulties or special requirements e.g. asthma, eczema, speech problems or difficulty with the toilet. If medication is required please fill in the appropriate form that is available from the school office.

