

### The Provision

Key Issue	How it will work	How we need you to help	Risk Assessment
<b>School Drop Off in the morning</b>	<p>You will be given clear instructions about where to enter the premises, (which will be at different locations for different groups)</p> <p>Families will be heading to different locations to enter and pupils will go straight into the building on arrival – no gathering to wait for the bell. Entry will begin from 8:50am and we will ask all to ensure they have dropped off by 9:05am</p>	<p>We ask that only 1 adult brings their child/children to school and wherever possible siblings remain at home if it is safe – although we recognise this may not be possible for all families.</p> <p>As adults please operate social distancing when entering school premises. We will not be marking 2 metre distances. Please do not gather outside school following drop off.</p>	<p>15 minutes staggered entry. No gathering on the playground. 5 allocated group drop off points.</p>
<b>Teaching in classrooms</b>	<p>Maximum group of 15 children. Tables will not be split and divided but with less pupils children will be spread out and will use the same table space each lesson.</p> <p>Where children sit together on the carpet they will be side by side not face to face and this will be minimal and for short periods of time.</p> <p>Teachers will not plan activities which require children to touch (hand holding circle games etc) Physical contact will be discouraged.</p>	<p>Please explain to your children although they will be excited to see each other cuddling our friends is not how we greet each other when we say hello.</p> <p>We ask that if your children are coming into school it is <b>vital you continue to follow the social distancing expected when they are not in school</b>. If your children begin mixing with lots of friends and family outside of the controlled class groups the risk of them carrying the virus into school will be increased.</p>	<p>Under lockdown all staff and children remained healthy following these procedures.</p>
<p>Whole School Worship – (assemblies) <b>Whole school gatherings will not take place for the foreseeable future.</b></p>			
<b>Outdoor play</b>	<p>Children will undertake outdoor learning, break times and play at lunchtime in designated areas and will only mix with the children within their group of 15.</p> <p>Each group of 15 will have their own equipment allocated just for their group.</p>	<p>You can help us prepare the children by explaining they will not be able to play with children from other classes.</p>	<p>Under lockdown all staff and children remained healthy following these procedures.</p>
<b>Lunch</b>	<p>Lunches will be staggered in the hall. Children will be sat with their group and food delivered to the table by allocated lunch staff and classroom staff.</p>	<p>You can help us by your child taking a school dinner so we minimise the number of things needing to be brought into school (including packed lunch boxes)</p>	<p>No queuing or face to face collection. No child movement around the hall.</p>
<b>School Collection</b>	<p>You will be given clear instructions about where to go to collect your child/ren and what time (probably over a 15minute time window)</p> <p>Teachers will have all children ready for collection with all belongings to ensure they can leave immediately and no children can play in the school grounds when collected – children must leave premises immediately.</p>	<p>We ask that only 1 adult collects their child/children from school and wherever possible siblings remain at home if it is safe.</p> <p>As adults please operate social distancing when on school premises. We will not be marking 2 metre distances. Please do not allow your child to play in the premises once collected and do not gather outside school following collection.</p>	<p>15 minutes staggered collection. No gathering on the playground after school.</p>

### Further Important Information

Key Issue	How it will work	How we need you to help	Risk Assessment
<b>Toilets</b>	Each group of 15 will share their own allocated toilet space – not shared with other groups.	Please send spare clothes to stay at school so your child can be dressed in their own clothes in the event of them having a toilet accident.	No more than 15 children sharing a toilet facility.
<b>Handwashing</b>	As a routine children will be washing their hands at least 5 times during the school day 1. On entry to school. 2. Before snack. 3. On returning to the classroom from outdoor play/break time. 4. Before lunch. 5. On returning to the classroom from outdoor play/break time.  Foam hand sanitiser dispensers have been installed for each class to also aid hand hygiene.	Please show your children how to wash their hands properly and reinforce at home the importance.  Please send a labelled hand cream to stay in school if your child suffers from dry skin or you are concerned the excess washing may make their hands sore.	Regular / monitored hand washing.
<b>Cleaning</b>	Tables / equipment will be wiped down between sessions or in the event of a child coughing or sneezing on a surface.  Door handles / taps / soap dispensers and regularly accessed areas will be wiped down through the day (not just at the end of the day).		Each group have safe, appropriate cleaning products and staff have a regular cleaning schedule in place.
<b>Respiratory and hand hygiene</b>	A supply of tissues is readily available in the classrooms and children will be encouraged to carry a tissue. Catch it – Bin it – Kill it strategy will be reinforced and used with children. Where coughs and sneezes are not ‘caught’ in tissues surfaces will be wiped. Sanitiser foam will be used following handwashing.	Please reinforce the Catch it - Bin it - Kill it strategy: Catch a cough or sneeze in a tissue / put the tissue in a waste bin / wash hands.	Strategy taught. Tissues available. Handwashing/surface cleaning and sanitisers utilised.
<b>Uniform</b>	Children should return in uniform. Children will not initially need PE kits in school.	After school <b>return home and ensure your child changes from their school clothes immediately</b> so they are not out in other public places in their uniform.  Please ensure your child’s name is on all their uniform.	Parents aware of returning home when in uniform and not going shopping / to get exercise etc.
<b>Snack / Milk / water bottle</b>	Snack and milk will be reordered and available in school (deliveries permitting) All children must have their own labelled water bottle – so there will be no sharing of cups.	Please ensure your child brings their water bottle to school each day.	Sterilised cups will be used if bottles are forgotten.
<b>Reading Books</b>	Parents will be directed to return reading books to a labelled box so they can be quarantined for 48 hours before recirculating to other homes.	Please do not spray or wipe any books your child brings home with liquids. If you do not want to take books from school home continue to access the online levelled reading books.	Books quarantined as advised.