

Specific Risk Assessment: Cleaning CFS

Key Issue	How it will work	Measures to Implement	Review
Touch points	AG to ensure all regular touch points in communal areas are cleaned prior to building opening daily, after lunch and at the end of the day as a minimum.	Doors to remain open where safe to do so. All staff have access to cleaning product needed to wipe down a surface if they see a need and felt comfortable to do so. Staff / children must follow a regular handwashing schedule to decrease cross contamination from different groups.	
Classroom cleaning through the day	Staff have been asked to declutter and clear surfaces to aid quick cleaning. Access to appropriate cleaning products is available in each room and staff working in the spaces will use these to refresh tables after activities of if children have moved around them during a session.	Clear surfaces and touch points (bin lid / sanitiser dispenser / table tops) to be wiped down mid-morning, while children wash hands after returning from break. End of the morning when children wash hands ready for lunch, and end of the day when children have washed hands before leaving.	
Classroom Bins	Recycling bin in each classroom for paper waste only – emptied at the end of the day. Only 1 additional pedal bin to be placed in each classroom which has a lid to be in the classroom and used for tissues, paper towels and other waste. Bin to be emptied at both lunchtime and home time by Andy Gardner.	Bins emptied at least twice per day by AG across the school. Excess bins to be removed from communal spaces. All staff and children informed any tissues used need to be disposed of in a bin with a lid. Pedal bins remove the need for contact with bin lids.	
Toilet Bins	Toilet bins for paper towels only after handwashing – no tissues n toilet bins. Bins will not have lids in toilet areas – and will be emptied by AG at least twice per day.	All staff and children informed any tissues used need to be disposed of in a bin with a lid.	
Dispensers	Soap, paper towels and sanitiser dispensers to be checked each morning to ensure adequate supply available for that day in all areas of school.	In place.	
End of day clean rooms and toilets	Cleaning completed daily as per normal schedule: Tables and all surfaces cleaned – chairs raised and carpet hoovered – hard floors mopped– all touch points cleaned.	Gloves, apron and masks provided which can worn. Gloves and aprons should be removed and replaced on completion of each 'group' defined area.	