9 March 2017

Dear Parents/Carers

Parent Consultation Times – Year 3

As detailed on the newsletter calendar, parent consultations will be held during week commencing 3 April 2017.

I have appointments available on

- Tuesday 4 April between 1.00pm and 3.30pm
- Wednesday 5 April between 3.10pm and 5.00pm

It is important that I am able to meet with parents/carers to talk about your child's progress, their targets and how we can work together to ensure they do their very best.

In order that I can try to arrange a time that suits you best, please complete and return the form below to me by Friday 17 March. Your appointment time will then be sent home with your child on Friday 24 March. I will make sure that your appointment is on the date requested and as close as possible to your preferred time.

Any parent/carer who does not return the reply slip below will be allocated a date and time. If you are unable to attend your appointment please come and speak to me so that we can make alternative arrangements. It is essential that we share information with you about your child.

Yours sincerely

Miss Florek
Year 3 Class Teacher

PARENT/CARER CONSULTATIONS – APRIL 2017 – YEAR 3

Child's Name (please print): _____

Name and year groups of brothers and sisters in school:

_____

Please tick times you would be available:

Tuesday 4 April 1.00-2.00pm	☐	Wednesday 5 April 3.10-4.00pm	☐
Tuesday 4 April 2.00-3.30pm	☐	Wednesday 5 April 4.00-5.00pm	☐

Please return this reply slip to the class teacher by Friday 17 March 2017